

Meeting Date 4.23.26 Meeting Location: Catalina Library

Members present	Sasha Velgos, Nancy Stromp, Tamara Nicolosi, Jen O’Dell, Karin Bernal, Elizabeth Keller, Dawn Waggoner, Dr. Norma Gonzalez
Members absent	Jack Schull, Amy Schull, Sabrina Lopez, Student, Liz Whitaker
Constituency group represented	Certified, Community, Parent, Admin

**I.** Called to order at 3:33pm by Sasha Velgos

**II.** Approval of Minutes for last meeting

<b>DISCUSSION NOTES</b>	Quorum was not present in March. Voted to approve minutes from both February and March.
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	
February Minutes moved by Keller, seconded by Waggoner, approved 6-0. March Minutes moved by Keller, seconded by Nicolosi, approved 6-0.	

**III.** Call to the audience

<b>DISCUSSION NOTES</b>	None
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	

**IV.** Reports

<b>REPORTS TO REVIEW</b>	Principal
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Hired Social Studies, Biology, ELD, and Art teachers for 2026-2027 school year. Still need Self Contained ExEd teacher and a Social Worker. If Social Worker cannot be found we will attempt to free up Title 1 funding for Councilors.</li> </ul>
<b>CONCLUSIONS</b>	

<b>ACTION ITEMS</b>	
<b>REPORTS TO REVIEW</b>	Certified
<b>DISCUSSION</b>	<p>Bernal –</p> <ul style="list-style-type: none"> <li>• People would like to see all student contests listed in one place.</li> <li>• Bookmark contest went great.</li> <li>• People would like to know where student supplies from Student Success Center went.</li> </ul> <p>Nicolosi –</p> <ul style="list-style-type: none"> <li>• It is IEP season, teachers are busy working to provide data and update plans.</li> <li>• School play will be held 5/7 for an in school matinee and 5/8 after school. Play is called Proof.</li> <li>• ELD and Fine Arts Showcase 5/7.</li> </ul> <p>Odell –</p> <ul style="list-style-type: none"> <li>• Submitted a grant application with a proposal for a school orchard to be located in outdoor space near the cafeteria.</li> <li>• Catalina Foundation gave a grant to purchase copies of Project Hail Mary for a science reading group. Might look to expand reading group to a larger IMPACT book club.</li> <li>• Met with Tucson Clean and Beautiful to collaborate on projects for the future.</li> <li>• Thinking about ideas for next year’s SARSEF science fair.</li> </ul> <p>Waggoner-</p> <ul style="list-style-type: none"> <li>• Students are working on research projects that will be presented at CRIA Conference on 5/2 at the U of A.</li> </ul>
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	

<b>REPORTS TO REVIEW</b>	Classified
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• None. We will search for new classified staff representation.</li> </ul>
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	

<b>REPORTS TO REVIEW</b>	Student
<b>DISCUSSION</b>	None present
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	

<b>REPORTS TO REVIEW</b>	Parent
<b>DISCUSSION</b>	<p>Keler-</p> <ul style="list-style-type: none"> <li>• 5 seniors were celebrated at the Softball Senior night.</li> <li>• Softball team field day 4/29 afterschool.</li> <li>• Coach Hector Estrada will run summer softball practices and will include incoming freshmen.</li> <li>• Looking to create Lady Trojans Athletic Club, which will be a girls sports club promoting healthy habits and eating.</li> <li>• Looking to create a girls flag football team for 2026-2027.</li> </ul>
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	

<b>REPORTS TO REVIEW</b>	Community
<b>DISCUSSION</b>	<p>Stromp-</p> <ul style="list-style-type: none"> <li>• Art in the Garden happened, hoping to have more coordination with the new Art teacher for next year.</li> <li>• Neighborhood Yard Sale 5/2 8:00-11:00.</li> </ul>
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	

**V. Action Items**

<b>ITEM TITLE</b>	None
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

<b>ITEM TITLE</b>	
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

**VI. Discussion/information items**

<b>ITEM TITLE</b>	Principal Hiring check in
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<b>DISCUSSION NOTES</b>	Site based interviews for Catalina Principal were held on 4/9. Top candidates were then sent on for interviews with Dr. Trujillo, who would then suggest a candidate for appointment by the Governing Board. TUSD HR rules prevent any discussion of who candidates were or who was sent on for the next interview round. The selected candidate will not be announced until the meeting where they are submitted to the Governing Board for appointment. HR's goal has been to have the new Principal appointed at the 4/28 Governing Board meeting.
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<b>ITEM TITLE</b>	Student Success Center Facility Usage
<b>DISCUSSION NOTES</b>	<p>At the March Site Council Meeting call to the Audience, the future usage of the Student Success Center (the space formerly occupied by Amy Schull) was brought up and it was decided that it would be discussed at this meeting.</p> <p>Dr. Gonzalez let Site Council know that she had created a committee to discuss how the space would be used, they have met twice. Ideas discussed for the space were to use it as a dedicated teacher professional development space, to have Mexican American Student Services operate the resource distribution and to operate a cultural space as well, and to use it for a Transition School to Work (TSW) program.</p> <p>Ms. Nicolosi presented on the TSW program, would start 2026-2027 school year through an Intergovernmental Agreement with Vocational Rehab. Ms. Nicolosi's proposal is attached at the end.</p>

**VII. Submission of items for next agenda.**

- There is not a meeting scheduled for May but will attempt to schedule a meet-and-greet meeting with the new Principal after they are appointed.
- Velgos is not returning to Catalina after this year so there will need to be a new Site Council Facilitator for 2026-2027. Velgos would like to express deep appreciation for his 12 years at Catalina High School and would like to thank all of the Site Council members for working to make Catalina the best place that it can be for its students.

**VIII. The meeting was adjourned at 4:45pm by Sasha Velgos**



## Proposal: Transition School to Work (TSW) Supported Student Success Center

### 1. Program Overview

This proposal outlines the continuation of a Catalina run Student Success Center, a centralized on-campus resource hub that provides students with access to shelf-stable food items, essential school supplies, and clothing. The Center aims to reduce barriers to academic success, increase student well-being, and promote dignity, equity, and self-sufficiency. TSW and Career Investigations exceptional education students will assist with inventory, organization, community outreach, and clerical tasks as part of Work-Based Learning or service-learning programs. Systems will be created to develop a student-friendly confidential process for requesting needs.

This project addresses two campus needs:

- Continuation of the Catalina run Student Success Center with a designated space on campus
- Increased work-based learning opportunities for students aligned with transition goals

### 2. Purpose & Vision

- Support Catalina student attendance, focus, and academic readiness by providing a hub to address basic food, clothing and school supply needs
- Build a school-wide culture of care, dignity, and community
- Offer students hands-on vocational and leadership experience
- Align with IEP transition goals and school-wide MTSS initiatives
- Provide office/meeting space for TUSD departments and outside organizations for student support and tutoring

### 3. Student Work Skills Developed

#### A. Vocational Skills

- Stocking, sorting, and organizing inventory
- Following safety and hygiene protocols
- Counting and tracking supplies
- Customer service interactions
- Using check-out logs or computer tracking systems
- Maintaining cleanliness and order

#### B. Communication & Social Skills

- Asking questions to understand school needs
- Using professional tone
- Collaborating in small teams
- Seeking help when needed
- Practicing confidentiality and respect
- Note: The TSW team will work to ensure a system of confidentiality for students coming in that have a need. Students will not be providing direct student-to-student customer service.

### **C. Functional Academic Skills**

- Reading donation labels and sorting instructions
- Counting items and managing quantities
- Writing or updating inventory lists
- Categorizing items
- Understanding measurement, sizing, and packaging

### **D. Independence & Transition Skills**

- Taking initiative
- Demonstrating reliability and responsibility
- Managing time during scheduled shifts
- Problem-solving
- Self-advocacy and self-monitoring

## **4. Components of the Student Success Center**

### **A. Shelf-Stable Food Bank**

- Granola bars, cereal cups
- Pasta, rice, canned soups
- Canned vegetables and fruit
- Shelf-stable milk or juice boxes
- Meal kits (e.g., mac and cheese cups)
- Peanut butter, crackers, snacks
- Holiday meals

### **B. School Supply Closet**

- Notebooks, folders, binders
- Pens, pencils, markers
- Backpacks and pencil pouches
- Calculators
- Art supplies and project materials

### **C. Clothing Bank**

- Shirts, pants, shorts
- Hoodies and jackets
- Shoes
- New underclothes only
- Hygiene kits
- Seasonal items such as hats and gloves

### **D. Community/TUSD Connections**

- Provide a meeting place for community support groups/student meetings (ex. Boys to Men, Vocational Rehabilitation)
- Provide office space to TUSD departments providing support for Catalina students
- Provide space and organizational system information on community resources

## 5. Steps for Creating & Maintaining the Student Success Center

### Step 1: Planning & Approval

- Present proposal to administrators
- Clean and organize existing space
- List needs and apply to TSW for organization and work-based learning supplies
- Establish open hours and staffing model
- Establish systems for confidentiality with distribution
- Identify supervising staff members (Job Developer, TSW Instructional Specialist, Staff Volunteers)

### Step 2: Establish Donations & Acquisition Process

- Partner with school clubs or community organizations
- Set up donation drives
- Create a list of approved items
- Determine sorting and storage guidelines
- Develop community partnerships

### Step 3: Train Students & Volunteers

- Confidentiality expectations
- Customer dignity and respect
- Proper sorting and storage
- Safety and hygiene protocols
- Using check-in and check-out systems
- Inventory management

### Step 4: Setup and Organization

- Create clearly labeled zones
- Use shelving, bins, racks, and signage
- Install a simple tracking system
- Create a welcoming environment
- Post procedures for volunteers

### Step 5: Opening the Center

- Announce opening through school communication channels
- Hold a soft opening for staff
- Allow walk-ins, referrals, and teacher-sent access

### Step 6: Daily/Weekly Operations

- Restock and organize items
- Track outgoing inventory
- Sanitize surfaces regularly
- Report low inventory levels
- Prepare donation receipts
- Update signage and displays

### **Step 7: Maintaining Supply Levels**

- Send quarterly donation requests
- Track high-demand items
- Budget for essential replacements
- Maintain donor relationships
- Conduct seasonal drives

### **Step 8: Monitoring, Reporting & Evaluation**

- Collect data on usage
- Maintain confidentiality
- Gather feedback from staff and students
- Adjust hours and layout as needed
- Celebrate student worker accomplishments

## **6. Expected Outcomes**

- Reduce food and clothing insecurity
- Improve attendance and academic readiness
- Boost confidence and well-being
- Provide job skills for student workers
- Promote dignity and inclusivity
- Strengthen school community support